

2021 AMCIS Author Guide – Tips and Tricks

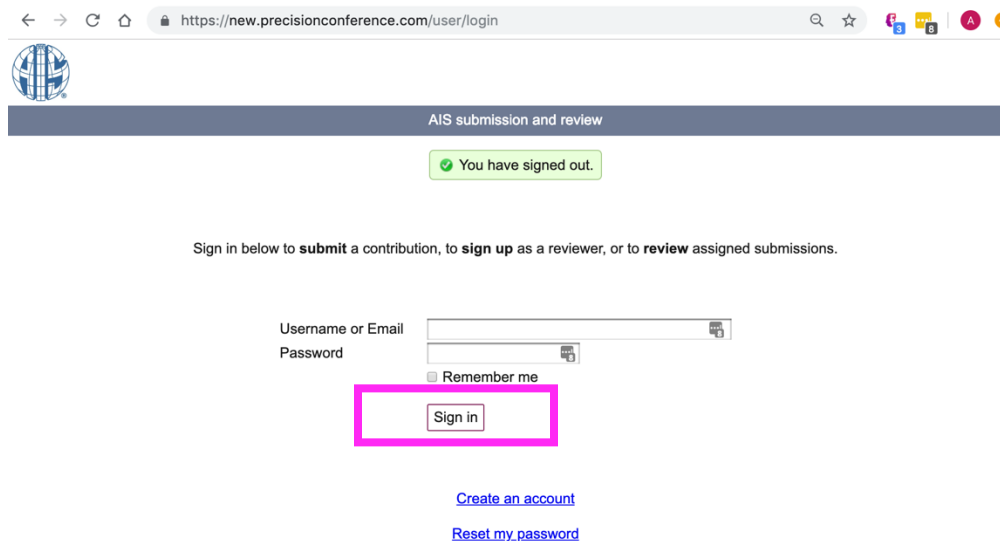
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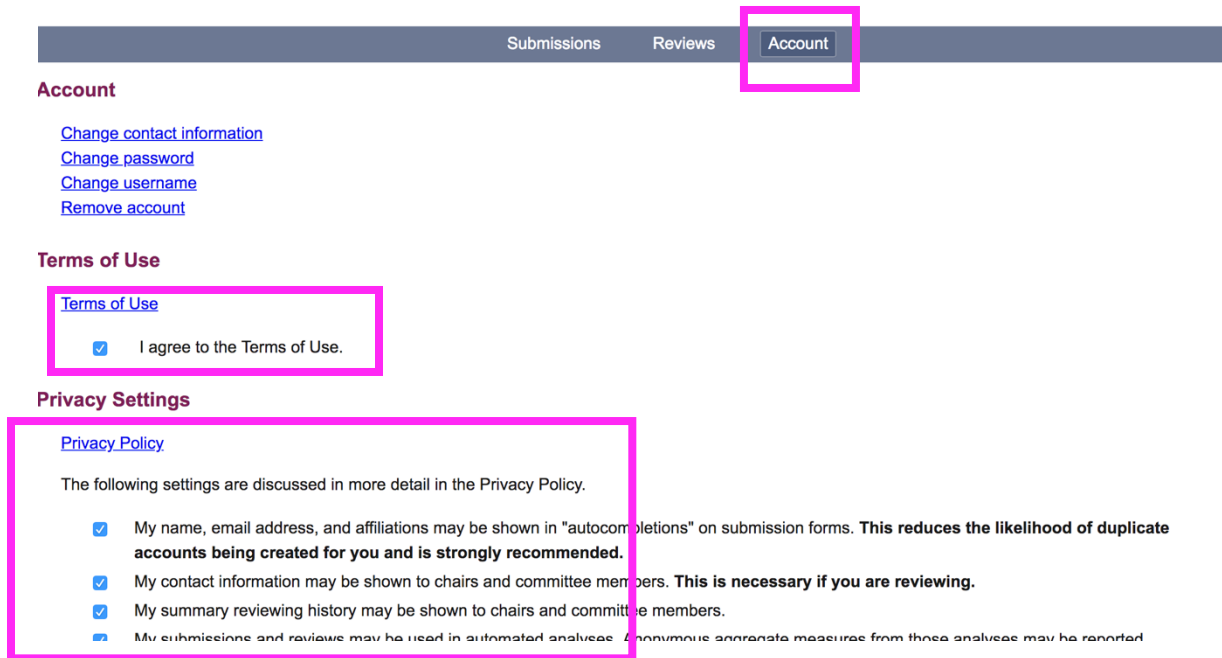
Creating a Submission

Logging In

1. Go to the AMCIS submission site: <https://new.precisionconference.com/ais>
2. Enter your **“Username”** and **“Password”** and **“Sign in”**
 - a. If this is your first-time logging in, refer to the login email that you received from PCS.
 - b. If you do not know your password or have forgotten it, click on the Forget your password? **“Reset my password”** link.

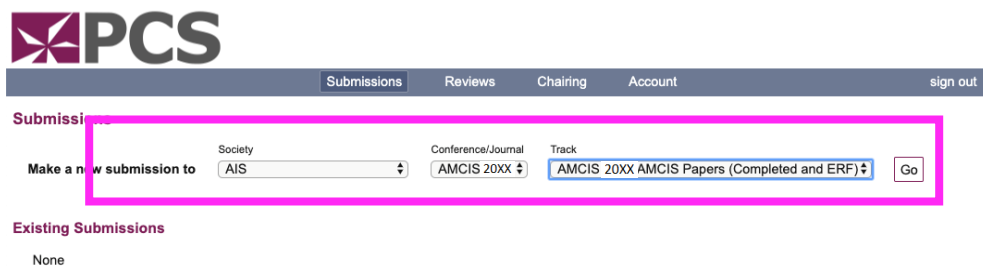


3. On the **Account tab**, make sure that you agree to the **Terms of Use**.



Submitting a Paper

1. Go to the AMCIS submission site: <https://new.precisionconference.com/ais>
2. To submit a completed or ERF paper, select **Submissions** on the top menu bar. Make sure that the **Society** dropdown says **AIS**, the **Conference/Journal** dropdown says **AMCIS 2021**, and the **Track** says **AMCIS 2021 Papers (Completed and ERF)**. Select **Go** to create your new submission.



3. You should now see a new, incomplete submission which you can **Edit**.



i A blank submission #1004 has been set up. You can edit it below.

Submissions

Make a new submission to Society: AIS Conference/Journal: AMCIS 20XX Track: AMCIS 20XX AMCIS Papers (Completed and ERF) Go

Existing Submissions Help

Status	Category	Title	Actions	Note	ID
incomplete	AMCIS 20XX AMCIS Papers (Completed and ERF)	[NO TITLE PROVIDED]	See submission Edit submission Delete submission	nothing submitted	1004

- To complete your submission, choose the **Track** you are submitting to, enter your **title**, **author information including affiliation** and **contact information**, and your 150 word **Abstract** (this is the description that will appear on in the AIS eLibrary if it is accepted). Finally, choose to **Record Changes**.



AMCIS 20XX AMCIS Papers (Completed ... - submission 1004

Fill in this form to make your submission. When done, press the 'submit' button at the bottom of the page.

Track

Choose this Track first, then the Minitrack below.

Minitrack

Choose the Track above first, then this Minitrack.

Title

Submission Type

Completed Research
 Emergent Research Forum

Authors

Name: Affiliation: Secondary Affiliation:

Abstract

Document (blinded PDFs only)

Note

New file No file chosen

Plagiarism

By choosing to submit this work, you are acknowledging you understand to prevent research misconduct and help ensure research integrity, all accepted papers will be evaluated by iThenticate for risks of plagiarism. Papers that violate the AIS Code of Research Conduct will be removed from the program. For more information, please visit the conference website.

[Return to list of submissions without changes](#)

5. At this point, your submission is complete.



Submissions
Reviews
Chairing
Account
sign out

Submissions

Make a new submission to

Society: | Conference/Journal: | Track:

Existing Submissions

Status	Category	Title	Actions	Note	ID
complete	AMCIS 20XX AMCIS Papers (Completed and ERF)	Test Paper			1004

Revising a Paper

Reviewer Response and Camera-Ready Submission

1. If you have been asked to revise your minitrack submission, follow the following instruction.
2. Visit <https://new.precisionconference.com/ais>
3. Select **Edit final version**.



Submissions

Make a new submission to Society: AIS | Conference/Journal: | Track: | Go

Existing Submissions

Help

Status	Category	Title	Actions	Note	ID
revise	AMCIS 20XX AMCIS Papers (Completed and ERF)	Test Paper	See original submission, comments, and reviews Edit final version Send email to anonymous coordinator		1004

- 4. Complete any required revisions, upload your response to reviewers, and select **Record Changes**.
- 5. To verify your final changes, you can select **See Final Version**.



✔ The final version has been recorded.

Submissions

Make a new submission to Society: AIS | Conference/Journal: | Track: | Go

Existing Submissions

Help

Status	Category	Title	Actions	Note	ID
revise	AMCIS 20XX AMCIS Papers (Completed and ERF)	Test Paper	See original submission, comments, and reviews See final version Edit final version Send email to anonymous coordinator		1004